

Technological University Dublin Governing Body


MINUTES

<u>MEETING 48:</u>	Special Governing Body Meeting - Section 64 Update 3 (<i>GBS64/Ardú Committee</i>) Wednesday 18 th April 2024 (13.00-14.00)
<u>PRESENT:</u>	Dr C Larkin (Chair), Professor J Doran (Interim President), Dr N Burns, Dr M Carr, Ms M Cooke, Mr M Gately, Mr W Johnston, Mr B Jordan, Ms L Kavanagh, Ms P Kelly, Dr E Maher, Ms C Clune-Mulvaney, Mr E O'Shea, Ms S A Sherry, Ms L Shoemaker Electronic Attendance Ms A O'Toole, Mr C O'Donovan
<u>APOLOGIES:</u>	Ms B Elliott (University Secretary), Mr B Ó Mhurchú, Ms A Meya,
<u>SECRETARIAT:</u>	Ms Y Cooke, Ms S Donovan
<u>DOCUMENTATION:</u>	<u>Circulated prior to meeting</u> 1. [48.A.02] Draft Agenda Special Governing Body Meeting 48 (18 th April 2024) 2. [48.B.02] University Executive S64 Update (Draft Supporting Project Plan 17 th April 2024)
<u>DOCUMENTATION:</u>	<u>No documentation circulated at the meeting</u>

REF	ITEM	DECISION
Section A – Standard Items		
48.A.01	WELCOME AND INTRODUCTION INTRODUCTION, ATTENDANCE AND APOLOGIES The Chair welcomed everyone and noted apologies for this meeting. Governing Body welcomed Professor Doran to his first in person Governing Body meeting as Interim President and thanked him for taking on this role	NOTED NOTED
48.A.02	PROPOSED MEETING AGENDA The Agenda for the meeting, as had been circulated, was approved and adopted.	APPROVED Proposed: M Cooke Seconded: N Burns
48.A.03	DECLARATION OF CONFLICTS OF INTEREST The Chair noted there were no conflicts of interest declared by members present.	NOTED
48.A.04	DRAFT GOVERNING BODY MINUTES – SPECIAL MEETINGS 47 and 48 (10th & 18th April 2024) The Chair noted that the draft Minutes for the Special Governing Body Meetings 47 and 48 (10 th & 18 th April 2024) would be submitted to the next regular Governing Body Meeting 49 on 8 th May 2024.	NOTED
48.A.05	MATTERS ARISING The Chair noted there were no matters raised under this item.	NOTED
48.A.06	CORRESPONDENCE RELEVANT TO SPECIAL GOVERNING BODY MEETING The Chair noted there were no conflicts of interest declared by members present.	NOTED
Section B – Items For Noting		
48.B.01	GOVERNING BODY S64/ARDÚ COMMITTEE UPDATE Following a briefing by the Chair the Governing Body noted the following: 1. GB S64/Ardú Committee only meetings continue to take place weekly 2. Meetings between the GB S64/ Ardú Committee and the HEA are taking place regularly and engagement by both groups is positive. 3. An online SharePoint portal has been set-up which will be the repository for updates and appropriate documentation in relation to the recovery plan.	NOTED

REF	ITEM	DECISION
Section B – Items For Noting		
48.B.01	<p>GOVERNING BODY S64/ARDÚ COMMITTEE UPDATE (cont/d...)</p> <ol style="list-style-type: none"> 4. A draft excel document has been circulated to Governing Body which outlines the deadlines/tasks assigned to the relevant UET and Governing Body members in relation to the recovery plan and population of same. 5. The final report will consist of three documents (Governance Ireland Report, an Interim BDO Report and the Mazars Report). The HEA are aware that the BDO report submitted on 21st May 2024 will be an interim report. The final BDO report will be available at the beginning of June. 6. Governance Ireland will be scheduling meetings with key stakeholder over the next week as part of their Governing Body review. 7. The final date for submission of the report to the HEA is 21st May 2024. A meeting of Governing Body will take place on 17th May 2024 to review the final draft report with feedback received incorporated for submission to the HEA on 21st May 2024. 8. The HEA are currently on site and a meeting has taken place between the GBS64 Committee and the HEA. The Chair and the Interim President have also met the HEA on their own and engagement and feedback is positive. 9. The Chair thanked the members of the S64/Ardú Committee for their continued efforts and commitment in this process. 	NOTED
48.B.02	<p>UNIVERSITY EXECUTIVE S64 UPDATE</p> <p>Governing Body noted the draft 'University Executive S64 Update - Draft Supporting Project Plan, (17th April 2024)' as circulated to Governing Body. Following an update by the Interim President, Governing Body noted the following:</p> <ol style="list-style-type: none"> 1. The HEA met with the Interim President and Margaret Whelan (Head of Strategy and Planning) to clarify the exact requirements, content and size of the report for submission to the HEA on 21st May 2024. The HEA emphasized the following: <ul style="list-style-type: none"> • This will be a public report and contributors should be cognisant of that. The HEA proposed a short report containing sections on the Governance Ireland Review, the Mazars Report, the BDO Report and an Action Plan 2. The HEA outlined a reporting schedule to follow the publication of the report which will occur every two months initially for a six to twelve month period completing these review meetings after eighteen months, 3. The HEA have proposed that after this process is completed to normalize regular meetings between TU Dublin and the HEA on the University campus. 	NOTED
48.B.03	<p>INTERIM CFO UPDATE</p> <p>Following a briefing by the Interim President the Governing Body noted the following:</p> <ol style="list-style-type: none"> 1. To-date the University is still awaiting approval from DPER in relation to filling this role on a permanent basis. 2. Taking a number of factors into consideration including the retirement of the current COO, the S64 process, the normal ongoing finance function, there is an urgent need to recruit an interim CFO. 3. The process has commenced to recruit an interim CFO which includes external recruitment agencies. The intention is to have someone in place as early as the beginning of May for a potential period of between 6-9 months. 4. Approval by Governing Body will be required and if necessary take place electronically or at the next regular Governing Body meeting on 8th May 2024. 	NOTED

REF	ITEM	DECISION
Section B – Items For Noting		
	<p>SCHEDULED HEA MEETING WITH GOVERNING BODY (18th April 2024) Governing Body noted the HEA meeting is scheduled to take place at 14.00 in the Lower House Building in Room 103 on the Grangegorman campus. Following a briefing by the Chair the Governing Body noted the following items which may be raised at the meeting with the HEA:</p> <p>1. [REDACTED]</p> <p>5. The Chair reminded members of the utmost importance in maintaining confidentiality at all times when dealing with all Governing Body matters. The Chair stated that in order for Governing Body to effectively carry out its responsibilities in an engaged and transparent manner, it is imperative that members work with a level of trust in and respect for their fellow members.</p>	NOTED
Section C – Standard Items		
48.C.01	<p>ANY OTHER BUSINESS The Chair raised the following matters under this item.</p> <p>i) The Chair informed Governing Body that the Ardú Committee have been examining some University processes, procedures and clarification queries in relation to the appointment of Professor John Doran as the Interim President which are being resolved. The Chair confirmed that the Interim President is fully in the role as the Chief Accounting Officer for the University [REDACTED]</p> <p>ii) The Chair informed Governing Body that he wished to raise an urgent confidential item in order to make members aware of a potential matter which could have a negative impact on the University's reputation. Furthermore, the Chair stated that he had not yet had the opportunity to discuss this matter with the Interim President prior to the meeting.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>

REF	ITEM	DECISION
Section C – Standard Items		
48.C.02	<p>SCHEDULE OF GOVERNING BODY MEETINGS</p> <p>i) <u>Next Regular Governing Body Meeting 49 (Wednesday 8th May 2024)</u> Governing Body noted that the next regular Governing Body meeting will take place on Wednesday 8th May 2024 (10.00-13.00) on the Grangegorman Campus.</p>	NOTED
48.C.03	<p>ii) <u>Next Special Governing Body Meeting 50 (Friday 17th May 2024)</u> Governing Body noted that the next special Governing Body meeting (GBS64 Committee Update) will take place on Wednesday 17th May 2024 (09.00-11) on the Grangegorman Campus.</p> <p>The Chair thanked members for their attendance and participation.</p> <div style="text-align: center; margin-top: 20px;">  </div> <p>SIGNED _____ DATE: 8TH May 2024. Dr Charles Larkin, Governing Body Chair</p>	NOTED